



15588 W 4100 N
Po Box 57
Altamont Ut 84001
Phone (435)-454-3469
altamonttown@gmail.com

Business License Application

Applicant Information

Applicant Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Business Information

Legal Name of Business: _____

Home Based _____ Commercial Based _____

Business Physical Address: _____

Business Mailing Address: _____

Business Phone: _____ Business email: _____

Business Property Owner: _____ Phone: _____

Property Owners Approval: _____

Type of Organization:

() Self-owned () Corporation () Partnership

Name of Firm or Partnership Members: _____

Professional License #: _____
(Contractor, Real Estate, Cosmetology etc.)

Utah Entity #: _____
(you must register your business with the Utah Department of Commerce)

Utah Sales and Use Tax #: _____
(if you are selling goods you must file for a sales tax number with the Utah State Tax Commission)



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Describe the nature of your Business:

Please attach the following if applicable:

Copy of required State License (Contractor, Real Estate, Cosmetology etc.)
Copy of Entity Registration
Copy of Sales Tax License
Copy of Health Inspection
Letter of Permission (if you are not the Property Owner)

All license fees shall be due and payable as follows, except as may be otherwise provided in the applicable ordinance:

- A. Annual fees shall be payable before each calendar year in advance. The annual license shall date from the first day of January of each year and shall expire on December 31 of each year.
- B. Annual fees shall be due on the first day of each calendar year and shall become delinquent if not paid by March 1 each year.
- C. One-half of annual fee shall be payable for all licenses issued by the municipality pursuant to applications made after July 1 of each year and licenses issued after July 1 shall expire on the first day of the following January. Payment shall be due upon the date of application approval.

To engage in the business for which this license is issued, you must comply with all Town Ordinances and County Health and Safety Codes. These include zoning, building codes, accessibility codes, health and fire safety.

Business in residential zones will need to request in writing, a variance from the Town Council.

Print Name

Applicant's Signature

Date

Action of Business License Application

() Approved () Disapproved

By: _____
Town Clerk

Date: _____