

TOWN OF ALTAMONT: TOWN COUNCIL MEETING MINUTES
DATE: February 18, 2026 **TIME:** 7:00 P.M.
LOCATION: Altamont Town Office 15588 W 4000 N Altamont Utah 84001

CALL TO ORDER Mayor Scott Allen called the meeting to order at 7:00 P.M.

ATTENDANCE: Council Members Present: Mayor Scott Allen, James Helms, Russell Sorensen, Mike Foy.

Staff and Guests Present: Fire Chief Brandon Peck (departed at 7:35 P.M.), Craig Kettle, Maintenance; Amanda Gardner (Mandy), Town Clerk; Coy Burton, EMS/Ambulance (departed at 8:03 P.M.); Courtney Theener, EMS/Ambulance (departed at 8:03 P.M.); and Auditor Cameron Olson (departed at 7:17 P.M.).

Absent: Council Seat Applicant Chris Baca.

APPROVAL OF MINUTES

The Council reviewed the minutes from the previous month's meeting.

Motion: To approve the minutes as presented. Moved by: Russell Sorensen Seconded by: James Helms Vote: Unanimous in favor. Motion Carried.

COUNCIL VACANCY & APPOINTMENT

Mayor Allen addressed the single open seat on the council. Applicant Chris Baca was unable to attend due to surgery.

The Council expressed a general consensus to proceed with the appointment, and the Oath of office, once the applicant is able to attend in person.

FINANCIAL & ADMINISTRATIVE BUSINESS

AUDIT REVIEW (FISCAL YEAR 2025)

Cameron Nolson presented the annual financial audit findings.

Audit Status: The independent audit report was unqualified, confirming that the town's financial statements accurately reflect its financial position.

General Fund: Operating revenue was approx. \$512,000 (Tax revenue: \$227,187) against expenses of \$329,309.

Utility Fund: Showed a technical loss of \$19,820 due to non-cash depreciation, but maintained a positive net cash increase of \$20,651.

Findings: The town exceeded its budget in Public Safety, Highways and Streets, and Sanitation. The auditor recommended a budget amendment in June to maintain the state-mandated 5% variance.

Motion: To accept the 2025 annual budget audit. Moved by: Russell Sorensen Seconded by: Mike Foy Vote: Unanimous.

Public Entity Resolution: Public Entity Resolution

The Council reviewed a resolution to update bank account signatories following the change in administration.

Motion: To remove former Mayor Clyde Watkins and add Mayor Scott Allen as an authorized signer. Moved by: Russell Sorensen Seconded by: James Helms Vote: Unanimous.

Certificate of Deposit (CD) Update

CD Update: Mandy Gardner clarified that only the Cemetery CD required renewal this cycle; the General Account CD matures in January 2027.

FIRE DEPARTMENT

WUI Resolution: A corrective resolution was passed to update terminology from "Utah State Fire Marshall" to "FFSL" (Forestry, Fire, and State Lands).

Moved: Russell Sorensen, Second: Mike Foy, Vote: Unanimous.

The town is working on a couple of grants, surplus BLM equipment, a \$10,000 state grant for PPE/Radios, and a CIB grant for a Type 3 engine (Hearing: April 2nd).

A crew of four is deploying to Oklahoma/Texas for wildfire assistance.

Maintenance: Significant repairs are needed for the current engine (pump head gasket) and the brush truck.

COUNCIL ORGANIZATION

Division of Council Member Duties: The Council assigned oversight responsibilities for various departments as follows:

Mayor Scott Allen: Parks

James Helms: Cemeteries

Russell Sorensen: Financial Review (Checks/Bank Reconciliations)

Mike Foy: Roads

Chris Baca: Utilities (Assigned in absentia)

Note: Council members serve as points of contact and researchers for their departments; all major expenditures require full Council approval.

PARKS & RECREATION

The Council discussed ongoing lease negotiations with the Upper Community Recreation District. Concerns were raised regarding "double taxation," lack of Town oversight on major projects, and the district's desire for flexible exit clauses.

EMS/AMBULANCE BUILDING IMPROVEMENTS

Coy Burton proposed security and cosmetic upgrades to the EMS bay to prevent unauthorized access to sensitive equipment and narcotics.

Plan: Includes keypad locks, motion lighting, and security cameras.

Funding: Donations of labor and materials from Moon Lake Electric and GC Solutions. The Council approved the request, advising the use of certified electricians for liability purposes.

MAYOR'S ITEMS & CEMETERY

Cemetery Equipment: The Council reached a consensus to purchase a landscape rake (approx. \$1,700) rather than renting. Craig Kettle will finalize options for the purchase.

New Initiatives: Mayor Allen proposed new town welcome signs, a digital marquee, and a community picnic in May/June.

ADJOURNMENT

Motion: To adjourn at 8:11 P.M. Moved by: Russell Sorensen Seconded by: James Helms Vote: Unanimous.

Next Meeting: March 11, 2026, at 7:00 P.M.

Read and approved this 11 day of March, 2026.

Minutes of the meeting prepared by Amanda Gardner Town Clerk